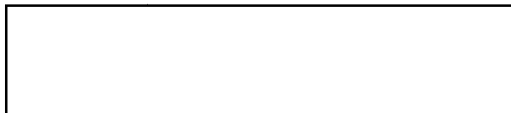


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SEMINAR IN MANAGEMENT PRACTICES

25X1A5A1



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JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC NO. 11 NO CHANGE
IN CLASS X / DECLASS / CLASS CHANGED TO: TS S C RET. JUST. 22
NEXT REV DATE 09 SEP 1982 / REVIEWER _____ TYPE DOC. 30
NO. PGS. 5 CREATION DATE _____ ORG COMP 11 OF 11 ORG CLASS C
REV CLASS C REV COORD. _____ AUTH: HR 70-3

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C-O-N-F-I-D-E-N-T-A-L

MEMORANDUM FOR :

SUBJECT : Seminar in Management Practices

1. We are pleased to note your nomination as a participant, or alternate, in the Seminar in Management Practices to be conducted at the [REDACTED] during the period 6 - 14 June 1963. We are confident that you will find this period of training interesting, helpful, and a worthwhile break in your office routine.

25X1A6A

2. We have attached a paper which will give you some administrative information about the Seminar as well as personal facts about our guest instructor, [REDACTED]. Additional information will be given at a meeting for all Seminar members and alternates on Wednesday, 29 May, at 1430 hours, in Room 1A-07 Headquarters Building. Please be present for the meeting.

25X1A5A1

MATTHEW BAIRD
Director of Training

Attachment as stated

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